



REPUBLIKA NG PILIPINAS
Pambansang Korporasyon Sa Elektrisidad
(NATIONAL POWER CORPORATION)

P.O. No. **059001**

Page 1 of 3

This PO number must appear on all papers, invoices, packing list and correspondence.

PURCHASE ORDER

TO: **TRI-O DIGIGRAPHICS**,
#40 Visayas St., Filipinas Village,
Malanday, Marikina City

DATE: **March 7, 2024**

PD NO.:
SHB240131-RGMF046(SHB2)

DELIVERY PERIOD: WITHIN 30 cal. DAYS
FROM DATE OF RECEIPT OF THIS ORDER

TERMS: WITHIN 30 DAYS UPON DELIVERY AND ACCEPTANCE
OF THE GOODS AND DOCUMENTS TO SUPPORT PAYMENT
(ANNEX "A").

DELIVERY POINT: **NPC-Head Office Warehouse, Diliman, Quezon City c/o Property Custodian**

REQUISITIONER: **WIADD c/o M.S.S. Mudlong**

PO ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY/UNIT OF MEAS	UNIT PRICE	AMOUNT
SUPPLY AND DELIVERY OF OFFICE SUPPLIES					
1	1	HO-WIT24-003 2603998 WAREHOUSING/INVENTORY/TRAFFIC & ASSET DI BATTERY, ALKALINE, SIZE AAA (4 PCS/PACK), BRAND: EVEREADY	11.00 PACK	160.00	1,760.00
2	2	BOARD, COVER 200 GSM, A4 SIZE, BEIGE/GREEN	2,813.00 SHT	3.50	9,845.50
3	3	BOARD, COVER 200 GSM, A4 SIZE, BLUE	3,114.00 SHT	3.50	10,899.00
4	4	BOARD, COVER 200 GSM, A4 SIZE, RED	1,874.00 SHT	3.50	6,559.00
Subtotal..... ₱					29,063.50
BALANCE BROUGHT FORWARD (PAGE 2)					369,778.00
TOTAL AMOUNT (VAT INCLUDED) ₱					398,841.50
PESOS : THREE HUNDRED NINETY EIGHT THOUSAND EIGHT HUNDRED FORTY ONE AND 50/100 ONLY					398,841.50

The following documents shall constitute as integral part of this transaction, to wit:

- Bid proposal/Quotation dated February 12, 2024
- PR No. HO-WIT24-003 dated January 4, 2024 (NON-OMA/OMA)
- Terms of Reference

Note: with three (3) months warranty

"Shopping Under Section 52.1(B)"

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF:

<p>CC GL OE WO JO</p> <p>FUNDS AVAILABLE</p> <p>D.D. TORRES SR. FINANCIAL SPEST B</p>	<p>Pambansang Korporasyon Sa Elektrisidad</p> <p>BY: LORLINA E. BOMEDIANO OIC-OVP, Admin and Fin</p> <p>AUTHORIZED SIGNATURE</p>	<p>Please signify your acceptance and agreement with this P.O. by signing below:</p> <p>CONFORME: _____</p> <p>POSITION: IT PERSON OFF.</p> <p>DATE: 25 MAR 2024</p>
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NATIONAL POWER CORPORATION
G/F Building 1
BIR Road corner Quezon Avenue, Diliman
1100 Quezon City, PHILIPPINES

MSSPD - LOGISTICS DEPARTMENT
FAX NOS.: 8921-6048 / 8921-2468
Email: msspd@napocor.gov.ph

TEL. NOS.
8921-3541 to 80
8924-5494 / 5434 / 5284 / 5465



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		Supply and Delivery of Office Supplies			
	<u>HO-WIT24-003</u>	2603998 WAREHOUSING/INVENTORY/TRAFFIC & ASSET DI			
5	5	BOARD, COVER 200 GSM, A4 SIZE, YELLOW	2,666 SHT	3.50	9,331.00
6	6	FASTENER, PAPER, METAL/PLASTIC, 50 SETS/BOX, BRAND: ACURA	655 BOX	65.00	42,575.00
7	7	PEN, MARKING PERMANENT, BLUE, BRAND: DIXON	149 PC	15.00	2,235.00
8	8	PEN, MARKING, WHITEBOARD, BLACK-325 PCS, BLUE- 325 PCS, RED - 134 PCS, BRAND: DIXON	201 PC	25.00	5,025.00
9	9	PENCIL, BRAND: MONGOL	641 PC	15.00	9,615.00
10	10	PUNCHER, HEAVY DUTY, BRAND: BRITE	29 PC	250.00	7,250.00
11	11	STAPLER, STANDARD WITH STAPLE REMOVER, BRAND: BRITE	45 PC	120.00	5,400.00
12	12	TAPE, TRANSPARENT, 24MM (X50 YDS.), BRAND: GENERIC	253 ROLL	50.00	12,650.00
13	13	TWINE, PLASTIC, 1 KG PER ROLL, BRAND: GENERIC	51 ROLL	110.00	5,610.00
14	14	BINDER, RING, 32MM X 1.2M, PLASTIC (1-1/4 X 44), BRAND: GENERIC	31 PC	60.00	1,860.00
15	15	CLIP, BINDER, BACKFOLD 3/4" (32MM), BRAND: JOY	1,334 PC	2.00	2,668.00
16	16	ENVELOPE, EXPANDING, PLASTIC, LEGAL SIZE WITH TIE	33 PC	150.00	4,950.00
17	17	BATTERY, ALKALINE, SIZE AAA (4 PCS/PACK), BRAND: EVEREADY	9 PACK	160.00	1,440.00
18	18	BOARD, COVER, 200 GSM, A4 SIZE, BEIGE/GREEN	5,434 SHT	3.50	19,019.00
19	19	BOARD, COVER 200 GSM, A4 SIZE, BLUE	4,259 SHT	3.50	14,906.50
20	20	BOARD, COVER, 200 GSM, A4 SIZE, RED	1,259 SHT	3.50	4,406.50
21	21	BOARD, COVER, 200 GSM, A4 SIZE, YELLOW	4,180 SHT	3.50	14,630.00
22	22	FASTENER, PAPER, METAL/PLASTIC, 50 SETS/BOX, BRAND: ACURA	1,116 BOX	65.00	72,540.00
23	23	PEN, MARKING, PERMANENT, BLUE, BRAND: DIXON	495 PC	15.00	7,425.00
24	24	PEN, MARKING, WHITEBOARD, BLACK - 325 PCS, BLUE - 325 PCS, RED - 134 PCS, BRAND: DIXON	583 PC	25.00	14,575.00
25	25	PENCIL, BRAND: MONGOL	1,115 PC	15.00	16,725.00
Subtotal.....					274,836.00
"Shopping Under Section 52.1(B)"					

Handwritten signature/initials

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		Supply and Delivery of Office Supplies			
	<u>HO-WIT24-003</u>	2603998 WAREHOUSING/INVENTORY/TRAFFIC & ASSET DI			
26	26	PUNCHER, HEAVY DUTY, BRAND: BRITE	57 PC	250.00	14,250.00
27	27	STAPLER, STANDARD WITH STAPLE REMOVER, BRAND: BRITE	188 PC	120.00	22,560.00
28	28	TAPE, TRANSPARENT, 24MM (X50 YDS.), BRAND: GENERIC	251 ROLL	50.00	12,550.00
29	29	TWINE, PLASTIC, 1 KG PER ROLL, BRAND: GENERIC	111 ROLL	110.00	12,210.00
30	30	BINDER, RING, 32MM X 1.2M, PLASTIC (1-1/4 X 44), BRAND: GENERIC	31 PC	60.00	1,860.00
31	31	CLIP, BINDER, BACKFOLD 3/4" (32MM), BRAND: JOY	1,356 PC	2.00	2,712.00
32	32	ENVELOPE, EXPANDING, PLASTIC, LEGAL SIZE WITH TIE	192 PC	150.00	28,800.00
			Subtotal.....		94,942.00

"Shopping Under Section 52.1(B)"

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